**Bid Comparison Form**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Bid Comparison Form | | | | | |
| Subcontractors | 1 | 2 | 3 | 4 | 5 |
| Base Price |  |  |  |  |  |
| Task 1 |  |  |  |  |  |
| Task 2 |  |  |  |  |  |
| Task 3 |  |  |  |  |  |
| Task 4 |  |  |  |  |  |
| Total: |  |  |  |  |  |
| Bid on Time (Yes/No) |  |  |  |  |  |
| Complies with RFP/RFQ (Yes/No) |  |  |  |  |  |
| Price Fair & Reasonable (Yes/No) |  |  |  |  |  |
| Company Experienced? (Yes/No) |  |  |  |  |  |
| Use Subcontractors? (Yes/No/Maybe) |  |  |  |  |  |
| Bonded Employees? (Yes/No) |  |  |  |  |  |
| Perceived Risk Factor on a scale of 1-5  (1 = Good, 5 = Bad) |  |  |  |  |  |

**Analysis, Choice of Vendor, and Justification**